

NEF COLLEGE



NEF COLLEGE

এন ই এফ মহাবিদ্যালয়



PROSPECTUS

GOVERNING BODY :

1.	Dr. Zakir Hussain, Chairman & Managing Trustee	Chairman
2.	Sri J. P. Saikia, IAS (Retd.)	Member
3.	Mr. Abdul Khaleque, MP	Member
4.	Dr. Ghanashyam Nath, Principal, NEF College	Member
5.	Dr. Firdushi Begum, Associate Professor, GMCH & Trustee, NEF	Member
6.	University Nominee	Member
7.	University Nominee	Member
8.	Dr. Alia Zebin Ahmed, Head, Dept. of Social Work	Member
9.	Secretary to the Govt. of Assam, Education (Higher) Deptt.	Member
10.	Mrs. Farhana Ahmed, Secretary, NEF Trust & Asstt. Director, NEF	Secretary

Issue of Application Forms	<input type="text"/>
Last date of receipt of Application Forms	<input type="text"/>
Date of Entrance Examination	<input type="text"/>
Date of Admission	<input type="text"/>

Dr. Zakir Hussain, M.A., MPhil, PGDM, BJMC, LL.B., Ph.D.
CHAIRMAN



Dear student,

Welcome to the NEF fraternity.

Education grooms young minds and hearts into becoming the pillars of a nation's development. NEF Trust, since its inception has taken upon itself the noble cause of imparting quality education in this part of the country by establishing institutions of national repute. Expanding its horizons still further, NEF has established "NEF College" at Lokhra, Guwahati, to impart courses from Higher Secondary through Graduation to Post Graduate levels. Continuing its record of high academic standards, we at NEF College will strive to provide the best academic training a student can possibly get.

I would like to assure the students of North East India that they would no longer have to migrate to faraway places in quest of good education and exposure, as NEF College assures them of extending every possible support required to realize their golden dreams and achieve success in their chosen field.

We at NEF strive to build and boost the physical, intellectual and psychological strengths of the students so that they are better equipped to deal with the real life challenges. With a pool of highly qualified and dedicated faculty members, students are offered the necessary guidance, knowledge and emotional support needed to sail through the thickest of waters and come out successful.

As Chairman of NEF Trust, I anticipate full co-operation of the student fraternity and their guardians in this noble endeavour of ours. This would go a long way in realizing our dreams and encourage us to work with renewed vigour and enthusiasm and come up with more such ventures to continue serving the society. Achieving perfection is always a continuous journey of efforts towards it. As such I look forward to your valued comments and suggestions to transform this College to a centre of excellence.

I am sure when you join this College you will become a part of this glorious tradition of growth and excellence.

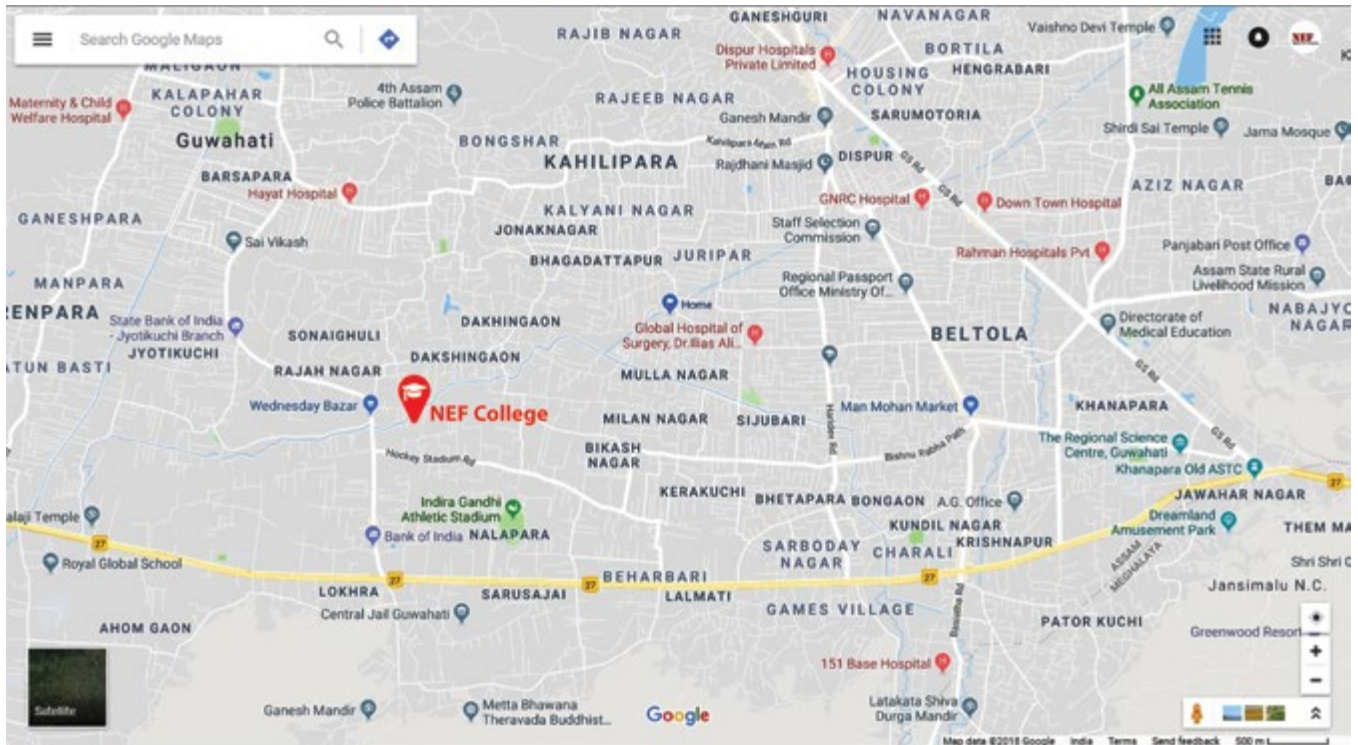
Sincerely yours

A handwritten signature in blue ink, which appears to read 'Dr. Zakir Hussain'.

(Dr. Zakir Hussain)
Chairman

LOCATION

The College is located at Lokhra Lalganesh Road, Saukuchi, Guwahati - 781040 of Guwahati City which is well connected by road communication from all parts of city.



CONTACT DETAILS :

NEF COLLEGE

Lokhra Lalganesh Road,
Saukuchi, Guwahati-781040, Assam, India

☎ +91 9401116666, +91 9613134422

✉ : nefcollege1@gmail.com | 🌐 nefcollege.com

Dr. Ghanashyam Nath, M.Com., LL.B., Ph.D.
PRINCIPAL



My Dear Students,

While welcoming you to this excellent academic institution under NEF Umbrella, I want to offer my heartiest wishes towards your exciting journey for the next two to five years. These years will be a turning point in your life and will boost you in a different career orbit.

During your study in this Institution, you will be able to imbibe new knowledge, learn new skills and get a bird's-eye view of the global corporate world. In order to make your learning enriching and interesting I shall make available all facilities required for your all round academic development.

It is true that no dream is farfetched nor is all dreams unattainable. Life without aspiration is like living without soul. No dream is too big; no step is too small. Therefore put your talents and resources to produce more in future life and to contribute to the society.

I firmly assure that there exists a certain amount of duty of a student primarily to concentrate and devote time for his/ her studies and maintain discipline at a social and personal level. This is the only route to success. In the present times marked by great competition, one might not reach the desired height of success, if one does not foster discipline and hard work. The famous saying “*As You Sow, So You Reap*”, stand to justify this. Thus it is my earnest request to all the students here to concentrate and devote time on academic affairs.

I am confident that this Institution will go a long way in imparting quality education to students in times to come and it gives me immense pleasure to be a part of the foundation stone of this Institute.

I feel and believe that “persistence and dedicated hard work is the key to success”. Therefore, I earnestly and sincerely advise all the students to follow the statement of Swami Vivekananda who stated “*the goal may be a distant, but awake, rise and stop not till the goal is reached*”

With best wishes

A handwritten signature in blue ink, which appears to read 'Ghanashyam Nath'. The signature is written in a cursive style with a long horizontal line extending to the right.

(Dr. Ghanashyam Nath)
Principal

THE COLLEGE

NEF College, Guwahati has been established under the aegis of National Education Foundation (NEF) Trust. The NEF Trust is a charitable educational trust duly registered under Indian Trusts Act, 1882 and also u/s 12A of I.T. Act, 1961. One of the main objectives of this Trust is to disseminate quality education and it has been working towards fulfilling it by establishing a few Schools and Colleges. NEF College, Guwahati is another small step taken in this direction. This College imparts courses from Higher Secondary through Graduation to Post Graduate levels, in both general and professional fields.

The Govt. of Assam in Education Department had granted necessary NOC vide No.AHE.780/2017/72 dated 25.01.2018 to open the College to introduce TDC & PG courses in Arts, Science and Commerce streams. The Gauhati University has also granted necessary permission and temporary affiliation to the College from the session 2018-19. The Govt. also granted NOC to open Four Year Integrated B.A. B.Ed. Course in the College.

The Assam Higher Secondary Education Council has already granted necessary permission to the College to offer Higher Secondary (H.S.) course in Arts and Commerce streams.

The College has been granted NOC by the Govt. of Assam and necessary permission and affiliation by Dibrugarh University to run professional courses viz. B.C.A., B.B.A., B.S.W., M.S.W. and M.B.A. etc.

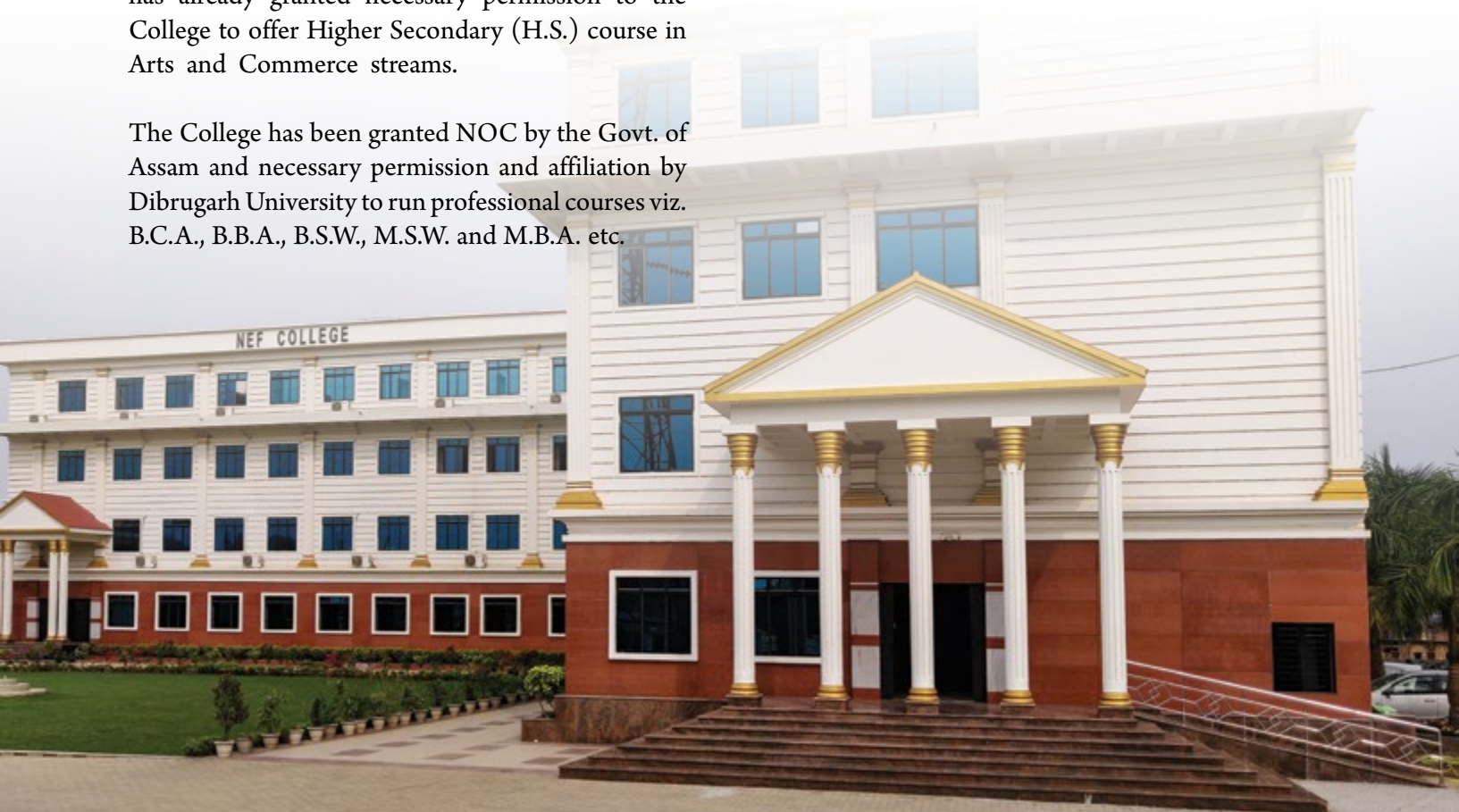
INFRASTRUCTURE:

The College buildings are constructed over a plot land measuring about five bighas. It has built huge infrastructure facilities measuring about 70,000 sq.ft. for the benefit of the students.

The College campus is spacious with well ventilated air-conditioned classrooms, library and reading hall, cafeteria, seminar hall and conference hall etc.

MISSION & VISION

Our mission is to facilitate comprehensive and integrated development of individuals for an effective functioning as social being and our vision is to become a centre of excellence for learning.



Two Year Higher Secondary (H.S.)

Under Assam Higher Secondary Education Council (AHSEC)

- Higher Secondary in Arts
- Higher Secondary in Commerce

Three Year Undergraduate (CBCS) Course

Under Gauhati University

- **Bachelor of Arts (B.A.) – General and Major**
 - o B.A. General
 - o B.A. (Hons) English
 - o B.A. (Hons) Political Science
 - o B.A. (Hons) Sociology
 - o B.A. (Hons) Education
 - o B.A. (Hons) Economics
- **Bachelor of Commerce (B.Com.) – General and Major**
 - o B.Com. General
 - o B.Com. (Hons) in Accountancy
 - o B.Com. (Hons) in Management
 - o B.Com. (Hons) in Finance

Post Graduate Courses

Under Gauhati University

- M.A. Sociology
- M.Com.

Professional Courses

Under Dibrugarh University

- Bachelor of Business Administration (B.B.A.)
- Bachelor of Social Work (B.S.W.)
- Bachelor of Computer Application (B.C.A.)
- Master of Business Administration (M.B.A.)
- Master of Social Work (M.S.W.)



APPLICATION PROCEDURE

Application Form and Prospectus can be obtained from the College on payment of Rs. 500/- in person or by sending a DD. It can also be downloaded from www.nefcollege.com

Application forms complete in all respects and with all the stipulated documents, should reach the Office of The Principal, NEF College, Lokhra Lalganesh Road, Saukuchi, Guwahati-781040, on or before the dates notified.

Alternatively, admission can also be sought through Online Admission Portal of the College as notified in due course of time.

DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION

The following originals and one attested copy each of the Marks Sheets and Certificates are required at the time of admission:

- HSLC Examination
- Higher Secondary Examination
- Graduation Examination, if applicable
- Any other course done by the candidate
- Transfer certificate (if applicable).
- A character certificate from the institution last attended
- A letter from the employer, if employed at the time of admission, releasing the candidate to attend the course on a full time basis
- Four passport size photographs
- ST / SC / OBC / MOBC Certificate (if applicable)
- Migration Certificate (if applicable).
- Fees for the first semester are to be paid at the time of admission

If any statement or document(s) furnished by the student is found to be incorrect/false at any time, she/he is liable to be debarred permanently from the course. Admission taken in NEF College is provisional and subject to the final approval from the concerned University.





Higher Secondary (H.S.)

under

Assam Higher Secondary Education Council

Higher Secondary (H.S.) Course

(Arts and Commerce)

■ **Duration : Two Years**

■ **Eligibility :**

To apply for admission to the First Year class of H.S. Course of Arts & Commerce, a student has to pass – (1) HSLC Examination under Board of Secondary Education, Assam or (2) Any other equivalent examination recognised by Assam Higher Secondary Education Council.

■ **Admission Procedure:**

Admission is given purely on merit and is subject to Assam Higher Secondary Education Council (AHSEC) regulations.

■ **Intake Capacity :**

- Arts – 150
- Commerce – 150

■ **Combination of subjects:**

○ **Higher Secondary (Arts):**

General Subjects	Elective Subjects (Any Four)
<ul style="list-style-type: none"> • English • MIL (Assamese, Bengali, Hindi or Alternative English) 	Economics, Political Science, Education, Sociology, History, Mathematics, Logic & Philosophy, Statistics, Computer Science & Application

○ **Higher Secondary (Commerce):**

General Subjects	Compulsory Subject	Elective Subjects (Any Two)
<ul style="list-style-type: none"> • English • MIL (Assamese, Bengali, Hindi) or Alternative English 	<ul style="list-style-type: none"> • Accountancy, • Business Studies 	Economics, Banking, Statistics, Commercial Mathematic and Statistics, Computer Science & Application



Three-Year Degree Courses (CBCS)

under

Gauhati University

BACHELOR OF ARTS (B.A.)

This is a three year (six semesters) programme leading to the degree of Bachelor of Arts (B.A). From the academic session 2019-20 Gauhati University has introduced the Choice Based Credit System (CBCS) for the undergraduate (UG) degree programme. The course shall be of Six Semesters and is categorized primarily into three types – Core, Elective and Ability/ Skill Enhancement courses. A student needs to earn a required number of credits in order to successfully complete a degree. A summary of the GU UG- CBCS can be viewed in the Gauhati University website : <http://web.gauhati.ac.in/syllabus/>

■ **Major subject:** English, Political Science, Sociology, Education, Economics

■ **Eligibility :**

A student who has passed the H.S. (10+2) in Arts, Science or Commerce from the AHSEC or an equivalent examination with at least 45% in aggregate may apply. Students appearing in the 10+2 final examination, whose results have not yet been declared may also apply.

■ **Admission Procedure :**

Admission shall be made on the basis of the marks obtained in H. S. (10+2) Examination.

The selection of Major will be on the basis of merit on the day of admission, subject to the availability of seats. If any seat remains unfilled or if any admitted student remains continuously absent for fifteen days his/her seat will be forfeited and all vacant seats will be filled up on merit basis from the intending students.

■ **Requirement of Attendance :**

A student shall have to attend minimum 75% of total classes in each paper to be eligible to appear in each semester end examination.



BACHELOR OF COMMERCE (B.COM.)

Bachelor of Commerce (B.Com.) is an undergraduate academic Degree awarded for a course in commerce. This is a three Year (six semesters) programme leading to the degree of Bachelor of Commerce (B.Com.) of Gauhati University. From the academic session 2019-20, Gauhati University has introduced the Choice Based Credit System (CBCS) for the undergraduate (UG) degree programme. The course shall be of Six Semesters and is categorized primarily into three types – Core, Elective and Ability/ Skill Enhancement courses. A student needs to earn a required number of credits in order to successfully complete a degree. A summary of the GU UG- CBCS can be viewed in the Gauhati University website: <http://web.gauhati.ac.in/syllabus/>. The degree provides the students with a wide range of managerial skills and competence in a particular area of commerce. It equips students with the knowledge of accounting principles, export and import laws, economic policies and other aspects that impacts trade and business. Commerce students can take up CA, CWA, CSS and other course easily.

■ **Major Subjects Offered :** Accountancy, Finance and Management.

■ **Eligibility :**

A student who has passed the H.S. (10+2) in Arts, Science or Commerce from the AHSEC or an equivalent examination with at least 45% in aggregate may apply. Students appearing in the 10+2 final examination, whose results have not yet been declared may also apply.

■ **Admission Procedure:**

Admission shall be made on the basis of the marks obtained in H. S. (10+2) Examination.

The selection of Major will be on the basis of merit on the day of admission, subject to the availability of seats. If any seat remains unfilled or if any admitted student remains continuously absent for fifteen days his/ her seat will be forfeited and all vacant seats will be filled up on merit basis from the intending students.

■ **Requirement of Attendance :**

A student shall have to attend minimum 75% of total classes in each paper to be eligible to appear in each semester end examination.



MASTER OF ARTS (SOCIOLOGY)

Masters of Arts in Sociology (MA-Sociology) is a Post-Graduate Degree awarded for a course in Sociology. This is a two year (four semesters) full-time programme leading to the degree of M.A. in Sociology of Gauhati University.

- **Programme Objectives:** The aim of the Department of Sociology is to impart knowledge to students that enable them to critically analyze the social environment and to make them aware and responsible citizens.
- **Programme Specific Outcomes :** The department is dedicated towards creating competent and socially aware students through teaching and other academic activities. The students will not only have a comprehensive knowledge of important concepts and issues in Sociology and Society in large but will also develop skills such as adequate research, critical thinking and the ability to adjust in changing situations which will give them a platform in any profession that they wish to pursue. The curriculum is interdisciplinary in its design.
- **Eligibility :**
Candidates need to have a bachelor's degree in any discipline with a minimum of 50% marks.
- **Admission Procedure :**
From the academic session 2019-20, all PG admissions of Gauhati University including those in its affiliated Colleges will be conducted through a Common Entrance Test to be organised by the Gauhati University. Students seeking admission into PG courses shall have to fill-up online application Form in the Gauhati University portal. Students desirous of admission into NEF College will have to opt for this College at the time of Counselling.
- **Requirement of Attendance :**
A student shall have to attend minimum 75% of total classes in each paper to be eligible to appear in each semester end examination.
- **Intake :** 60 Seats.

■ **Course Structure :**

SEMESTER- I	
SOC1016	Sociological Theory-1
SOC1026	Research Methodology-1.
SOC1036	Study of Sociological Text-1
SOC1046	Sociology of India
SOC1054	Environment & Society (Value Added).

SEMESTER- II	
SOC2016	Sociological Theory-2
SOC2026	Research Methodology-2.
SOC2036	Study of Sociological Text-2
SOC2046	Rural Sociology
SOC2056	Political Sociology
SOC2066	Sociology of Religion
SOC2076	Philosophy of Research Methodology
SOC2084	Sociology of Change (Value Added)

SEMESTER- III	
SOC3016	Sociological Theory-3
SOC3026	Gender and Society
SOC3036	Urban Sociology
SOC3046	Sociology of Pluralism and Nationalism
SOC3056	Sociology of South Asia-1
SOC3066	Anthropological Theories
SOC3076	Sociology of Development (Open)

SEMESTER- IV	
SOC4016	Social and New Social Movements
SOC4026	Women & Society in India
SOC4036	Sociology of Indian Diaspora
SOC4046	Sociology of South Asia-2
SOC4056	Dissertation & Viva
SOC4066	Sociology of Ethnicity & Identity
SOC4076	Sociology of Family, Marriage & Kinship
SOC4086	Sociology of Science & Technology
SOC4096	Society & Social Change in Assam (Open)



MASTER OF COMMERCE (M.Com.)

Masters of Commerce (M.Com.) is a post-graduate Degree awarded for a course in commerce. This is a two year (four semesters) full-time programme leading to the degree of Master of Commerce (M.Com.) of Gauhati University. The degree provides the students with a wide range of accounting and managerial skills and competence. It equips students with the knowledge of accounting principles, business analysis, strategic management and business laws, economic policies and other aspects that impacts trade and business etc.

■ **Specialisation Offered:** (a) Accounting & Finance and (b) Management & Marketing

■ **Eligibility :**

A student who has passed the B.Com Examination (TDC Course) of the Gauhati University with Major or from any other University recognised by Gauhati University is eligible for admission.

■ **Admission Procedure :**

From the academic session 2019-20, all PG admissions of Gauhati University including those in its affiliated Colleges will be conducted through a Common Entrance Test to be organised by the Gauhati University. Students seeking admission into PG courses shall have to fill-up online application Form in the Gauhati University portal. Students who desire to take admission into NEF College will have to opt for this College at the time of Counselling.

■ **Requirement of Attendance :**

A student shall have to attend minimum 75% of total classes in each paper to be eligible to appear in each semester end examination.

■ **Intake :** 50 Seats.



■ **Course Structure :**

SEMESTER- I	
COM 1016	Business Policy Analysis
COM 1026	Financial Reporting & Analysis.
COM 1036	Marketing Policy Analysis
COM 1046	Business Statistics
COM 1056	Financial Markets & Institutions.

SEMESTER- II	
COM 2016	Economic Legislations
COM 2026	Organisational Behaviour
COM 2036	Operations Research and Computer in Business
Specialisation	Accounting & Finance
COM 2046	Advanced Financial Management
COM 2056	Security Analysis & Portfolio Management
Specialisation	Management & Marketing
COM 2066	Strategic Human Resource Management
COM 2076	Marketing Research & Consumer Behaviour

SEMESTER- III	
COM 3016	Research Methodology
COM 3026	Project Management
Specialisation	Accounting & Finance
COM 3046	International Financial Management
COM 3056	Advanced Cost and Management Accounting
Specialisation	Management & Marketing
COM 3066	Industrial Relations & Labour Laws
COM 3076	International Marketing
3036	Dissertation

SEMESTER- IV	
COM 4016	Strategic Management
Electives	(4 papers are to be selected)
COM 4026	Entrepreneurship Management
COM 4036	Tax Planning
COM 4046	Management Of Financial Services
COM 4056	Strategic Services Marketing
COM 4066	Micro Finance
COM 4076	International Business
COM 4084	E-Commerce

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PROFESSIONAL COURSES

under

Dibrugarh University

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Bachelor of Business Administration (BBA) is a three years degree course which aims at enhancing the skills and competencies of students as administrative professionals to meet the dynamic needs of contemporary and complex business world. After successful completion they will be awarded BBA degree by Dibrugarh University.

■ CAREER PROSPECT :

Bachelor in Business Administration or BBA, as it is more popularly known as, is one of the highly In-demand courses in today's world. The candidates who successfully complete their course in BBA have the potential to secure job prospects in Finance, Marketing and Human Resource sector.

However, the potential of this course should not be limited to this extent. A graduate can pursue a future specialized course such as MBA, C.A., C.S. and ICWA.

The scope of BBA is large and cannot be assessed within a few years of advancement. It requires a massive look out. The scope is endless to make a wonderful career. All the core branches of business such as Marketing Management, Financial Management and Human Resource Management is being taught at the college to equip the student to face any challenges of the industry.

■ DURATION :

The BBA Course shall be of six semesters covering three calendar years. The schedule for the semester system is as shown below:

- a) First, Third and Fifth semester : July – December (including end semester examinations)
- b) Second, Fourth and Sixth semester: January – June (including end semester examinations).

■ ELIGIBILITY :

A student who has passed the H.S. (10+2) in Arts, Science or Commerce from the AHSEC or an equivalent examination with at least 50% marks (45% for SC/ST) in aggregate may apply. Students appearing in the 10+2 final examination, whose results have not yet been declared may also apply.

■ NO. OF SEATS : 40

■ ADMISSION PROCEDURE :

Admission shall be made on the basis of the marks obtained in H. S. (10+2) Examination.

BBA ACADEMIC PROGRAMME

The BBA course shall be of three calendar years. Each academic year is divided into two semesters. The first, second, third, fourth, and fifth semester will have common theory papers. The sixth semester will have a Project Study and three specialization papers in three groups. The specialization groups are as follows:

- i) Marketing Management
- ii) Human Resource Management
- iii) Financial Management

Each student is expected to undergo a Project Study and submit the report in the Sixth semester of the course.

■ Course Structure :

SEMESTER- I
10100: Introduction to Business
10200: Principles of Management
10300: Business Economics
10400: Financial Accounting

SEMESTER- II
20100: Quantitative Techniques-I
20200: Organization Behaviour
20300: Business Communication
20400: Business and Society

SEMESTER- III
30100: Financial Management
30200: Business Law
30300: Computer Application
30400: Marketing Management

SEMESTER- IV
40100: Information System in Business
40200: Personality Development
40300: Environment Studies
40400: Human Resource Management

SEMESTER- V
50100: Business Ethics
50200: Production Management
50300: Cost and Management Accounting
50400: Entrepreneurship Development

SEMESTER- VI
60100: Project Study
602X0: Specialization-I
603X0: Specialization-II
604X0: Specialization-III

SPECIALISATION

MARKETING MANAGEMENT
60210: Retailing
60310: Understanding the Customer
60410: Sales Management

HUMAN RESOURCE MANAGEMENT
60220: Personnel Management
60320: Human Resource Development
60420: Industrial Relations

FINANCIAL MANAGEMENT
60240: Business Finance
60340: Taxation
60440: Indian Financial System

BACHELOR OF COMPUTER APPLICATION (BCA)

The Bachelor of Computer Application (BCA) is a three years degree course which aims at enhancing the skills and competencies of students as technical professionals to meet the dynamic need of contemporary complex technical world. After successful completion, they will be awarded BCA degree by Dibrugarh University.

■ CAREER PROSPECT :

Bachelor of Computer Application or BCA, as it is more popularly known as, is one of the highly in demand courses in today's world.

The scope of BCA is large and cannot be assessed within a few years of advancement. It requires a massive look out. The scope is endless to make a wonderful career.

Career in IT is considered one of the most high-paying jobs and is full of opportunities; particularly when India's prowess in information technology. Booming IT sector in India has plenty of jobs for fresh computer science graduates. Candidates from IT background however get attractive job offers from MNC IT companies. All the branches of Computer Application such as Java, C#, Database etc. is being taught at the college to equip the student to face many challenges of the technical world.

■ DURATION :

The BCA course shall be of six semesters covering three calendar years. The schedule for the semester system is as shown below:

- a) First, Third and Fifth semester: July – December (including end semester examinations)
- b) Second, Fourth and Sixth semester: January – June (including end semester examinations).

■ ELIGIBILITY :

A student who has passed the H.S. (10+2) in Arts, Science or Commerce from the AHSEC or an equivalent examination with at least 50% marks (45% for SC/ST) in aggregate may apply. Students appearing in the 10+2 final examination, whose results have not yet been declared may also apply.

■ INTAKE : 40 Seats.

■ ADMISSION PROCEDURE :

Admission shall be made on the basis of the marks obtained in H. S. (10+2) Examination.

BCA ACADEMIC PROGRAMME

The BCA course shall be of three calendar years. Each academic year is divided into two semesters. The first, second, third, fourth and fifth semester will have common theory papers. The sixth semester will have a Major Project Work. Each student is expected to undergo Major Project Work and submit the Project Report in the sixth semester of the course.

■ Course Structure :

SEMESTER- I	
1.1	Fundamentals of Computer
1.2	Mathematics – I
1.3	Digital Design
1.4	Communicative English & PD
1.5	Programming with C

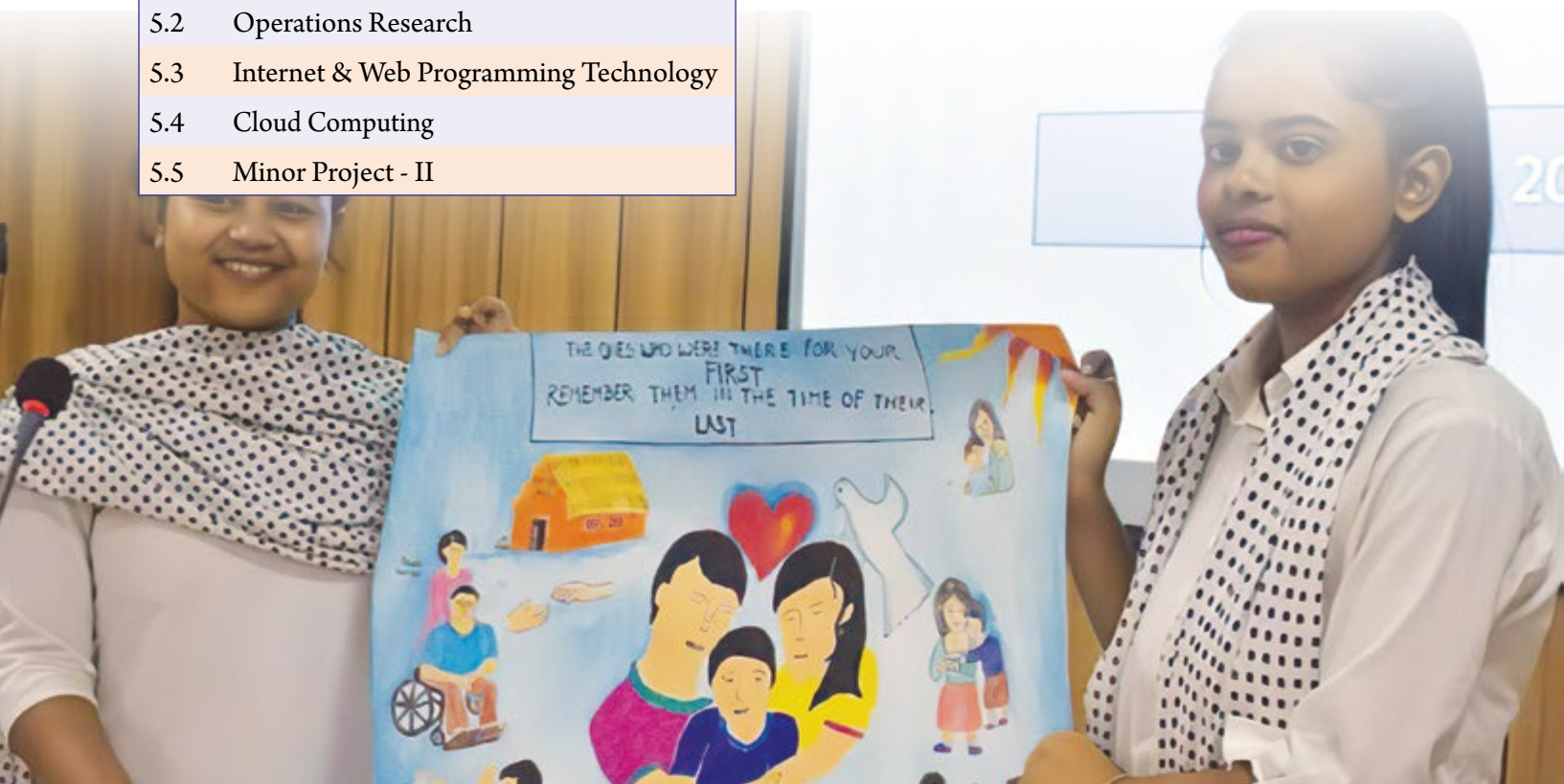
SEMESTER- III	
3.1	Mathematics – III
3.2	Formal Language & Automata Theory
3.3	Software Engineering
3.4	Introduction to System Software
3.5	Operating System

SEMESTER- V	
5.1	Introduction to Computer Graphics
5.2	Operations Research
5.3	Internet & Web Programming Technology
5.4	Cloud Computing
5.5	Minor Project - II

SEMESTER- II	
2.1	Mathematics – II
2.2	Data Structure
2.3	Accounting & Financial Management
2.4	Computer Architecture & Organisation
2.5	Object Oriented Programming using Java

SEMESTER- IV	
4.1	Introduction to Artificial Intelligence
4.2	DBMS
4.3	Data Communication & Computer Network
4.4	Scientific Computing using Mathematical Software
4.5	Minor Project – I

SEMESTER- VI	
6.1	Major Project



BACHELOR OF SOCIAL WORK (BSW)

Bachelor of Social Work (BSW) is a three year (six semesters) full-time degree programme under Dibrugarh University. This programme consists of theory and practice components, taught and learned through a combination of lectures, field work and research project.

The BSW programme is designed to equip the students with sound theoretical knowledge about social work, social welfare and development concerns of the poor, and enable the students to develop skills and insights into working with people at the individual, group and community levels and network with other groups and professionals working on similar issues.

■ CAREER PROSPECT :

There are ample job opportunities for BSW degree holders in both the government as well as nongovernmental sector. Opportunity in the government sector is mainly in the community development projects pertaining to health, education, rural development, child, woman, tribal welfare and medical setting etc.

■ ELIGIBILITY:

A student who has passed the H.S. (10+2) in Arts, Science or Commerce from the AHSEC or an equivalent examination with at least 45% marks (40% for SC, ST & OBC) in aggregate may apply. Students appearing in the 10+2 final examination, whose results have not yet been declared may also apply.

■ NO. OF SEATS: 40

■ ADMISSION PROCEDURE :

Admission shall be made on the basis of the marks obtained in H. S. (10+2) Examination.

■ DURATION :

The BSW Course shall be of six semesters covering three calendar years. The schedule for the semester system is as shown below:

- a) First, Third and Fifth semester : July – December (including end semester examinations)
- b) Second, Fourth and Sixth semester : January – June (including end semester examinations)

■ ATTENDANCE :

A student must attend 85% of the lectures delivered during the academic session to be eligible to appear in the End- Semester Examination as a regular candidate. A student who attends at least 75% of the lectures delivered, shall however be allowed to appear in the End-Semester Examination as a non-collegiate candidate on payment of fee prescribed by the University. No candidate shall be allowed to appear in the End-Semester Examination if the attendance is below 75%.

Field Work Attendance: A student is expected to be present on all field works days. Any absence will have to be compensated in consultation with the field work supervisor and the field work agency. While working in an organization, the student would follow the agency holidays and not those of the Institute.

■ CURRICULUM :

The curriculum will be followed as per prescribed syllabus of BSW (CBCS) of Dibrugarh University.

BSW ACADEMIC PROGRAMME

The course of study for Bachelor of Social Work (BSW) is a prescribed content of the curriculum as approved by UGC which extends over 3 academic years. Each year is divided into two (2) semesters. Following the UGC directive under Dibrugarh University, Choice Based Credit System (CBCS) was introduced into the curriculum from the academic session 2019-20 wherein students are required to undertake 2 optional papers in the 3rd year i.e. (BSW V & VI semester) on the basis of their interest. However, the first 2 years consist of compulsory courses to be undertaken by the students which include Environmental Science and English. Students can choose between communicative MIL and Alt. English in III & IV Semester. All courses carry credits with a clear distribution of hours of teaching.

Each semester is incorporated with one compulsory concurrent fieldwork in every semester (excluding VI semester) along with other practical activities. Fieldwork practicum includes Observational Visits, Concurrent Fieldwork, Block Placement, Rural Camps and Study Tour are to be undertaken as per the pre-defined schedule of activities. Concurrent fieldwork comprises of 25 days per semester i.e. 2 days in a week. A college supervisor and a field supervisor from the organisation are assigned to conduct an assessment of student's fieldwork performance.

Each student is expected to undergo a compulsory Research project (dissertation) and submit the report to the concerned college supervisor for evaluation. For the completion of the course, the students must undergo a compulsory block placement of 30 days after the VI semester Final Examination.

■ Course Structure :

SEMESTER - I	
English1.1	BSW 101: General English
DSCore1	BSW 102: Social Work: An Introduction
DSCore2	BSW 103: Orientation Visit
<i>Ability Enhancement Compulsory Course</i>	
AECC1	BSW 104: Society and Social Problems
AECC2	BSW105: Human Behaviour and Social Work
SEMESTER - III	
MIL1.1	BSW 301: Comm. MIL/ Hindi/ Alt. English
DSCore6	BSW 302: Research in Social Work
DSCore7	BSW 303: Working with Community
DSCore8	BSW 304: Concurrent Field Work
<i>Skill Enhancement Course</i>	
SEC1	BSW 305: Skills for Social Work Practitioners
SEMESTER - V	
SEC3	BSW501: Social Action and Social Movement
DSCore9	BSW502: Concurrent Field Work and Study Tour
<i>Opt any Two Papers From DSE</i>	
DSE1	BSW503: Occupational Social Work
DSE2	BSW504: Social Work with Children
DSE3	BSW505: Criminology and Correctional Admin.
<i>General Elective – one elective</i>	
GE1	BSW506: Development Communication
GE2	BSW 507: Economic concepts for Social Work

SEMESTER - II	
English1.2	BSW 201: Comm. General English
DSCore3	BSW 202: Introduction to Social Case Work
DSCore4	BSW 203: Introduction to Social Group Work
DSCore5	BSW 204: Concurrent field Work
<i>Ability Enhancement Compulsory Course</i>	
AECC3	BSW 205: Environmental Science
SEMESTER - IV	
MIL1.2	BSW 401: Comm. MIL/ Hindi/ Alt. English
DSCore9	BSW 402: Administration in Social Work
DSCore10	BSW 403: Concurrent Field Work and Rural Camp
<i>Skill Enhancement Course</i>	
SEC2	BSW 404: NGO Management
SEMESTER - VI	
SEC4	BSW 601: Health System and Services
DSCore10	BSW 602: Dissertation
DSCore11	BSW603: Concurrent Field Work
<i>Opt any Two from DSE</i>	
DSE4	BSW604: Social Work with Youths
DSE5	BSW605: Social Work with Elderly
DSE6	BSW606: Social Work with Differently able People
<i>General Elective – one elective</i>	
GE3	BSW 607: Information and communication

MASTER OF BUSINESS ADMINISTRATION (MBA)

The Master of Business Administration (MBA) is a two year (four semesters) full-time regular Programme under Dibrugarh University. This programme consists of theoretical and practical training to help graduates & gain a better understanding of general business management functions taught and learned through a combination of lectures, seminars, field works and project works. This programme is of two years duration divided into four semesters.

■ DURATION :

The MBA Course shall be of four semesters covering two calendar years. The schedule for the semester system is as shown below:

- a) First and Third Semester: August – December (including end semester examinations)
- b) Second and Fourth Semester: January – June (including end semester examinations).

■ ELIGIBILITY:

Graduate in any discipline from a recognized University with at least 50% aggregate marks (45% for SC/ST candidates) can apply for admission into the Programme. Those waiting for their final year results can also apply for admission into the programme.

■ NO. OF SEATS: 40

■ ADMISSION PROCEDURE:

As provided in the regulations of Dibrugarh University, there shall be an admission test for selection of candidates for admission into the MBA programme. Written test will consist of General Awareness, Reasoning, Numerical Ability, English language and short essays.

However, candidates who have cleared MAT (AIMA) with minimum score as fixed by the College can directly appear in GD & PI. Sponsored and / or foreign nationals are exempted from appearing in the Written Test.

There shall be an admission test for selection of the candidates for admission into the M.B.A programme. The scheme of admission test will be as follows:

a) Written test (written test will consist of General Awareness, Test of Reasoning, Numerical ability, English language)	250 Marks
b) Group Discussion	50 Marks
c) Interview	50 Marks
Total	350 Marks

The candidates who have passed the All India MBA Eligibility Tests like MAT/XAT/CAT / ATMA shall be exempted from the Written Test provided they have secured a minimum cut –off marks/ score as decided by the Admission Committee of the College, from time to time. They shall be required to appear in the Group Discussion and Interview. Final selection of candidates will be made on the basis of the overall performance of the candidates in Written Test, Group Discussion and Interview.

MBA ACADEMIC PROGRAMME

The MBA course shall be of two Calendar years. Each academic year is divided into two semesters. The first and second semester will have common theory papers. The third and fourth semester will have common paper as well as three specialization papers in three groups. The specialization groups are as follows:

- i) Marketing Management
- ii) Human Resource Management
- iii) Financial Management

Each student is expected to undergo Summer Training and submit the report in the third semester of the course.

■ Course Structure :

SEMESTER- I
10100: Business Environment
10200: Principles of Management
10300: Organization Behaviour
10400: Management Economics
10500: Accounting for Managers
10600: Human Resource Management
10700: Comp. Applications in Management

SEMESTER- II
20100: Business Legislation
20200: Financial Management
20300: Marketing Management
20400: Managerial Skill Development
20500: Entrepreneurial Development
20600: Quantitative Technique
20700: Research Method in Business

SEMESTER- III
30100: Organizational Effectiveness and Change
30200: Operations Management
30300: Summer Training Report
30400: Business Policy and Strategic Analysis
Specialization I (3 Papers)
Specialization II (3 Papers)

SEMESTER- IV
40100: International Business
40200: Information Systems
40300: Business Ethics, Corporate Governance & SR
40400: Project Report
Specialization I (3 Papers)
Specialization II (3 Papers)

SPECIALISATION

MARKETING MANAGEMENT

30510: Consumer Behaviour	30810: Rural Marketing
30610: Marketing of Services	40510: Strategic Marketing
30710: Advertising & Brand Mgt.	40610: International Marketing

HUMAN RESOURCE MANAGEMENT

30520: Management of Industrial Relations	40520: Compensation Management
30620: Industrial Relations : Legal Framework	40620: Cross-Culture & Global HRM
30720: HRD Concepts & Strategies	40720: Org. Change & Intervention Strategies

FINANCIAL MANAGEMENT

30530: Strategic Financial Management	40530: Management of Financial Services
30630: Security Analysis, Inv. and PM	40630: Taxation
30730: Working Capital Management	40730: International Financial Management

MASTER OF SOCIAL WORK (MSW)

Master of Social Work (MSW) is a two years (four semesters) full-time post-graduate programme under Dibrugarh University. This programme consists of theory and practical components, taught and learned through a combination of lectures, field work and research project.

The MSW programme is designed to equip the students with sound theoretical knowledge about social work, social welfare and development concerns of the society, and enable the students to develop skills and insights into working with people at the individual, group and community levels and network with other groups and professionals working on similar issues.

■ ELIGIBILITY FOR ADMISSION :

The minimum qualification for admission to MSW programme is a Bachelor Degree in any stream under 10+2+3 pattern, from a recognized university securing a minimum of 45% marks in major or in aggregate (40% for SC, ST & OBC).

■ NO. OF SEATS: 60

■ ADMISSION PROCEDURE:

Candidates would be assessed for selection through the following:

- A. Academic background: 30 marks
- B. Written test (1 hour - 50 marks): The test will be written in English. The written test will assess a candidate's knowledge of and sensitivity to contemporary social issues and his/her proficiency in English-writing, communication skills, comprehension and analytical abilities. There is no prescribed syllabus or format for the written test.
- C. Group Discussion (20 minutes - 20 marks): The group discussion is to assess the candidate's ability to conceptualize ideas, communicate effectively, contribute meaningfully in a group, and to test his/her interactive skills.
- D. Personal Interview (10 to 15 minutes – 50 marks): The purpose of personal interview before a panel of experts is to find out the level of interest and aptitude for social work, skills of dealing with people, the experience of helping people and the ability to cope with and learn from new situations.

To qualify for admission, the candidate is required to secure a minimum of 40% marks separately in the personal interview, group discussion and the written test.

Selected candidates are expected to take admission during the office hours on the specified dates.



MSW ACADEMIC PROGRAMME

The professional course Master of social work (MSW) is a prescribed content of curriculum which extends over two (2) academic years consisting of 4 semesters. As per the UGC directive, the Dibrugarh University has introduced CBCS curriculum from the academic session 2019-20 wherein students are required to undertake a certain number of courses to accumulate the required credits over I, II, III, IV semesters, each semester consisting of compulsory as well as optional subjects. All courses carry credits with a clear distribution of hours of teaching along with one concurrent fieldwork in each semester of the 2 academic years as per the curriculum of the course. All the programs consists of Core papers, Elective Discipline Specific (DSE), and Ability Enhancement Compulsory Course(AECC). Each semester is incorporated with one compulsory concurrent fieldwork. Fieldwork practicum includes Observational visits, Concurrent fieldwork, Block placement, Rural Camps and Study Tours are to be undertaken as per the pre-defined schedule of activities. Concurrent fieldwork comprises of 25 days per semester i.e. 2 days in a week. A college supervisor and a field supervisor from the organisation are assigned to conduct assessment of student's fieldwork performance. For the completion of the course, the students must undergo a compulsory block placement of 30 days after the IV semester Final Examination and a dissertation before the completion of the course.

■ COURSE STRUCTURE :

SEMESTER - I	
Core 1	MSW 101: Introduction to Social Work
Core 2	MSW 102: Social Work with Communities
Core 3	MSW 103: Psychology for Social Workers
Core 4	MSW 104: Sociological concepts and Contemporary Concerns
Core 6	MSW 105: Observation Visit & Concurrent Field Work
Opt 1 Paper from DSE	
DSE 1	MSW 106 (A): Skills for Social Work Practitioner
DSE 2	MSW 106 (B): Corporate Social Responsibility
AEC- SEC	
AEC 1	MSW 107: Counselling Theory and Practice
SEMESTER - III	
Core 11	MSW 301: Administration & Management of Social Welfare Organization
Core 12	MSW 302: Social Justice, Social Legislation and Social Work
Core 13	MSW 303: Social Development : Theories & Perspectives
Core 14	MSW 304: Concurrent Field Work and Study Tour
Opt 1 Paper from DSE	
DSE 5	MSW 305 (A): Rural Community Development
DSE 6	MSW 305 (B): Human Resource Management
DSE 7	MSW 305 (C): Medical Social Work
DSE 8	MSW 305 (D): Family Social Work
AEC -SEC	
AEC2	MSW 306: HIV/AIDS: Stigma, Discrimination & Prevention

SEMESTER - II	
Core 7	MSW 201: Social Work with Individual
Core 8	MSW 202: Social Work with Groups
Core 9	MSW 203: Quantitative Research in Social Work
Core 10	MSW 204: Qualitative Research in Social Work
Core 11	MSW 205: State, Governance and Social Policy
Core 12	MSW 206: Concurrent Field Work and Rural Camp
Opt 1 Paper from DSE	
DSE 3	MSW 207(A): Project Cycle Management
DSE 4	MSW 207 (B): Livelihood & Social Entrepreneurship
General Elective	
Disaster Management	
SEMESTER - IV	
Core 15	MSW 401: Social Action and Social Movement
Core 16	MSW 402: Indigenous Communities and Development Discourse
Core 17	MSW 403: Research Project
Core 18	MSW 404: Concurrent Field Work
Core 19	MSW 405: Block Placement
Opt 1 Paper from DSE	
DSE 9	MSW 406(A): Urban Community Development
DSE 10	MSW 406(B): Labour Laws and Industrial Relations
DSE 11	MSW 406(C): Mental Health and Social Work
DSE 12	MSW 406(D): Social Work With Youth

TEACHING FACULTY:

■ DEPARTMENT OF ASSAMESE :

Sl. No.	Name	Qualification	Teaching Experience
1.	Rahul Borah	MA ,B.Ed, NET Qualified	3 Years

■ DEPARTMENT OF ENGLISH :

Sl. No.	Name	Qualification	Teaching Experience
1.	Ms Sanghamitra Choudhury	MA, M.Phil.	18 Years
2.	Mr. Ankur Goswami	M.A. (English), SLET	14 Years
3.	Farzina Rahman	M.A., B.ED	5Years

■ DEPARTMENT OF EDUCATION :

Sl. No.	Name	Qualification	Teaching Experience
1.	Mrs. Neeti Joomi Saikia	MA	4 Years
2.	Ms Anjum Sahidullah	MA, NET, SLET, M.Phil, Ph.D.(Pursuing)	1 Year

■ DEPARTMENT OF ECONOMICS :

Sl. No.	Name	Qualification	Teaching Experience
1.	Ms. Nasrin Begum	MA, B.Ed., Ph.D. (Pursuing)	5 Years
2.	Ms. Prapti Borthakur	M.A., Ph.D. (Pursuing)	4 Years

■ DEPARTMENT OF POLITICAL SCIENCE :

Sl. No.	Name	Qualification	Teaching Experience
1.	Minakshi Das	MA	4 Years
2.	Ms Kasmita Bora	MA, M.Phil., NET, Ph.D. (Pursuing)	

■ DEPARTMENT OF PHILOSOPHY :

Sl. No.	Name	Qualification	Teaching Experience
1.	Dr. Pallavi Sharma	MA (Philosophy), B.Ed., Ph.D. (IITG), NET, SLET, PGDDE	5 Years

TEACHING FACULTY:

■ DEPARTMENT OF SOCIOLOGY:

Sl. No.	Name	Qualification	Teaching Experience
1.	Dr. Rinku Borah	MA (Sociology), Ph.D. (DU)	11 Years
2.	Ms. Padminee Goswami	MA, NET	4 Years
3.	Ms. Ruchita Basumatary	M.A., M.Phil., NET, Ph.D. (Pursuing)	3 Years
4.	Deepa Moni Chauhan	M.A, NET	3 Years
5.	Kalpa Jyoti Nath	M.A., M.Phil., NET	3 Years

■ DEPARTMENT OF ACCOUNTANCY

Sl. No.	Name	Qualification	Teaching Experience
1.	Dr. Mithu Deb	M.com (Accountancy), M.Ed., MBA, Ph.D. (GU)	19 Years
2.	Mr. Kaushtabh Pratim Dutta	M.Com (Accounting & Finance), UGC NET	4 Years

■ DEPARTMENT OF MANAGEMENT

Sl. No.	Name	Qualification	Teaching Experience
1.	Dr. Rinku Agarwal	PGDBM(HR & Mkt), M.Phil., NET, Ph.D.	15 Years
2.	Mrs. Shaheen Zaman	PGDBM (Fin & Mkt), MBA (HR & Mkt)	12 Years
3.	Mrs. Pranamika Das	MBA (HR & Mkt), MA (Economics)	9 Years
4.	Ms. Abhigya Borooah	MBA (HR & Mkt), PhD (Pursuing)	7 Years
5.	Ms. Reema Basfore	MBA (HR & Mkt), NET, PhD (Pursuing)	6 Years
6.	Ms. Bhaswati Kumar	BE (Elec & Telecom), MBA (Fin & HR), PhD(Pursuing)	4 Years
7.	Ms. Khalidia Begum	B.Tech (Computer Sc) MBA (Fin & Mkt)	1 Year

■ DEPARTMENT OF FINANCE

Sl. No.	Name	Qualification	Teaching Experience
1.	Mr. Gulam Ommar Ahmed	M.Com. (Acc & Fin), SET, Pursuing Ph.D.	8 Years
2.	Bhaskar A. Deka	M.COM (Accountancy & Finance), SLET	4 Years

■ **DEPARTMENT OF COMPUTER SCIENCE :**

Sl. No.	Name	Qualification	Teaching Experience
1.	Mr. Arup Das	MCA, OCA	12 Years
2.	Puspakshi Sarmah	BE(CSE), M.Tech(IT)	6 Years
3.	Moushumi Barman	M. Tech (CSE), PhD (Pursuing)	

■ **DEPARTMENT OF SOCIAL WORK**

Sl. No.	Name	Qualification	Teaching Experience
1.	Dr. Alia Zebin Ahmed	MA, MSW, PGDDM, M.Phil., Ph.D.	12 Years
2.	Mrs. Padmaja Gogoi	MA, MSW (Community Development), UGC- NET	9 Years
3.	Mr. S. Srinivash Rao	MSW(HR), NET	2 Years
4.	Mrs. Panchali Devi Choudhury	MSW(SMP), M. Phil.	2Years
5.	Ms. Paridhi Baruah	MSW Specialized - Counselling	2 Years and 5 Months
6.	Ms. Nazrana Nazrin Akhtar	MSW Specialized- Medical & Psychiatric	2 Years and 5 Months
7.	Mrs. Nabanita Dutta	MSW (Community Development)	1 Year and 8 Months
8.	Ms. Joyeeta Bhattacharjee	MSW (Dalit and Tribal Studies and Action specialization), UGC NET	4 Years

■ **DEPARTMENT OF MATHEMATICS**

Sl. No.	Name	Qualification	Teaching Experience
1.	Mr. Arijit Mishra	M.Sc. (Mathematics), SLET, Ph.D. (Pursuing)	5 Years

DRESS CODE

The students will have to follow dress code while attending class lectures on all working days as well as College functions, meetings and public lectures. The students are expected to have two sets of the prescribed dress.

■ BOYS :

Summer : White Shirt; Dark Grey Trouser; Grey Tie and Black Shoes.

Winter : White Shirt; Dark Grey Trouser; Grey Tie, Grey Blazer and Black Shoes.

■ GIRLS :

Summer : White Salwar with Dark Grey Pyjama; Dark Grey Dupatta and Black Shoes; or White Shirt; Dark Grey Trouser; Grey Tie and Black Shoes.

Winter : White Salwar with Dark Grey Pyjama; Dark Grey Dupatta, Grey Blazer and Black Shoes; or White Shirt; Dark Grey Trouser; Grey Tie, Grey Blazer and Black Shoes.



LIBRARY FACILITY

The College has a well-equipped library with nearly 7500 books and subscribes to about 25 Journals, besides newspapers and magazines of general nature. Multiple copies of prescribed and other useful books in the various subjects of study are made available to the students.

The Library remains open from 10:30 a.m. to 5:00 p.m. on all working days. It remains closed on Sundays and other holidays.

■ RULES AND REGULATIONS OF LIBRARY:

1. A student on the rolls of the College must obtain the Library Cards in the First Term of College.
2. Each student will be issued three "Library Cards". A student will be allowed to borrow one book against one card and the card must be delivered to the Librarian at the time of issuing the book.
3. The three cards must be kept by the student under his/her custody and in case of loss of any of the three cards, the student should at once report to the Director in writing.
4. The student will be charged a fine of ₹ 100/- if he/she loses any of the three cards.
5. A student will be issued a book for a period of fifteen days from the date of issue.
6. A student must return the books borrowed, on or before the date stamped on the Due Date Slip.
7. A fine of ₹ 1/- will have to be paid by the borrower for each day of delay.
8. Reference books and current journals are not for borrowing.
9. The book can be re-issued once it is returned, provided there is no reservation of the same book by another person.
10. Dog-Earing the pages of a book, marking or writing therein with ink or pencil, tearing off & taking out its pages or otherwise damaging it will constitute an injury to a book.
11. Any such injury to a book is a serious offence, unless the borrower points out the injury at the time of borrowing the book, he /she will be required to replace the book or pay its price.
12. A book will be issued only to the student concerned and not to anyone else.
13. The student must return all the books and obtain "No Due" from the Library so as to enable him to collect the Admit Card for the Semester Examinations

■ COMPUTING FACILITIES :

The College has well equipped computer laboratories consisting of about 50 nos. of computers of latest configuration and printers. It has Multimedia, Internet and Networking facilities. It provides ample opportunity to the students to gain hand on experience and efficiency in working with computers.

■ Wi Fi CAMPUS :

The College Campus is Wi-Fi enabled and as such students as well as faculty members can avail Internet and networking access anywhere in the Campus.

■ TRANSPORTATION / BUS FACILITIES :

The College shall provide bus facilities from various location of the city to facilitate easy transportation to the College Campus.

■ SCHOLARSHIPS :

Students from Manipur, Nagaland, Tripura and Arunachal Pradesh undergoing different course of study in our College have been enjoying Post-Matric Scholarships from the respective Government of the states. Students of Assam belonging to S.C. and S.T. and minority communities also have been the beneficiaries of scholarships from the Govt. of India.

Students belonging to minority communities can also obtain Merit-cum-Means Scholarship awarded by Ministry of Minority Affairs, Govt. of India. In addition to above, the NEF Trust also provides Fee waiver to the poor and meritorious students.

■ TRAVELLING CONCESSION :

All the regular students of the College are entitled to avail 50% concession on railways fare during their period of study.

■ IDENTITY CARD :

Identity Card is issued to the students soon after enrolment on payment of Rs 200/-. The Card must be returned at the end of the course. On loss or mutilation, a duplicate card is issued on payment of Rs. 250/- (Two hundred fifty) only.

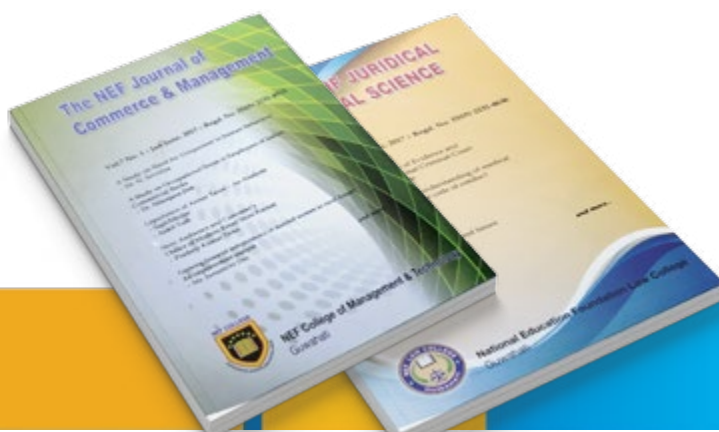
■ HOSTEL ACCOMODATION :

The College shall make arrangement to provide private hostel arrangement both for male and female students from outside, adjacent to the College.

JOURNAL

The NEF Trust publishes two peer reviewed bi-annual journal since January, 2011 viz. **'The Journal of Juridical and Social Science'** (ISSN 2231 4636) and **'The NEF Journal of Commerce & Management'** (ISSN 2231 492X).

These Journals attempts to focus on some of the vital areas relevant in the relevant aspects providing an in-depth analysis of significant topics tracing the recent developments in the discipline of Law, Social Science, Commerce and Management. The Journals also gives scope to research notes, comments and review articles.



CODE OF CONDUCT

The College aims at providing education with high moral values. Only the sincere students who are committed to hard work in studying need to apply. The students are expected to maintain strict discipline and order in and out of the campus. In furtherance of its commitment to the environment of honesty, fairness and mutual respect, the College takes serious cognisance of acts of academic/ professional misconduct that include cheating on academic exercises, plagiarism, misrepresentation etc. They should devote their full attention to study and should not waste time unnecessarily. All the students will be governed by the rules, ordinance and regulations framed by the University / College and amendments to be effected from time to time. As per the resolution of the Governing Body of NEF College, under no circumstances, the students can claim the right to form Students' Union Body.

Students should not indulge in–

1. *Ragging*
2. *Teasing or intimidating*
3. *Addiction to Drugs or Alcoholism*
4. *Quarrelling or fighting*
5. *Any other activity involving moral turpitude or criminal action etc.*

Moreover, given the seriousness of issues like sexual harassment and ragging (especially in the light of judgments delivered by the Supreme Court of India in *Visakha v. State of Rajasthan* and PIL by Vishwa Jagriti Mission) the College considers these to be acts of grave misconduct.

Students found guilty on any of the above causes will have to face panel action such as Cancellation of Admission or expulsion from College.

■ **ANTI-RAGGING COMMITTEE :**

The College views ragging as a social menace and in the light of the Supreme Court of India Order, May 2007 (based on Raghavan Committee Recommendations) on prevention of ragging in Educational Institutions, NEF College has formed an Anti-Ragging Committee with the Principal in the chair. The Committee has teaching staff as well as representatives of students as its members. The Committee shall ensure that no student is being harassed in the name of ragging. Students who are found to be involved in ragging shall be strictly dealt with and punished, which in certain cases may even lead to expulsion of the guilty students from the College.



- Students as well as their guardians / parents are advised to go through the Prospectus carefully before applying for admission.
- Students are required to pay the fees in time as detailed in the fee schedule enclosed with the Prospectus against Receipts. Fees once paid will not be refunded under any circumstances.
- Students should not pay any kind of fees/fine anywhere else except the College fees counter.
- Students seeking transfer on any ground will have to pay the fee for the whole academic session during which he / she desires a transfer, return of all library books before applying for a TC / NOC.
- The College may sue or be sued in respect of any breach of contract on the part of the student or of the College authority and such proceeding shall be instituted in a Civil Court of Guwahati city only.
- Use the College Property with utmost care and help in keeping the College premises clean. Smoking, chewing of betel nuts, pan masala inside the College campus is strictly prohibited.
- Spitting on the walls and in the classrooms, writing or sticking anything on the desks benches is strictly prohibited.
- For all disputes the decision of the Management is final and binding to all.

Other Institutions run by NEF:

NEF Law College, Guwahati

Affiliated to Gauhati University, Recognised by Bar Council of India (BCI) & Govt of Assam

Courses Offered: Five Year Integrated B.A. LL.B. (Hons), B.B.A. LL.B. (Hons), B.Com. LL.B. (Hons.), Three Year Law (LL.B.) & Master of Law (LL.M.)

NEF College of Pharmacy, Guwahati

Affiliated to SSUHS & Approved by Pharmacy Council of India (PCI), New Delhi

Courses Offered: D.Pharm. & B.Pharm.

NEF College of Pharmaceutical Education & Research, Nagaon

Affiliated to SSUHS & Approved by Pharmacy Council of India (PCI), New Delhi

Courses Offered: D.Pharm. & B.Pharm.

NEF College of Health Sciences, Guwahati

Affiliated to Srimanta Sankaradeva University of Health Sciences

Courses Offered: DPT, DMLT, BMLT & BPT

Iqra Academy High School, Nagaon

Recognised by SEBA & Govt. of Assam





NEF COLLEGE

Lokhra Lalganesh Road, Saukuchi,
Guwahati-781040, Assam, India

+91 9401116666

nefcollege1@gmail.com

nefcollege.com



Application Form & Prospectus price: ₹ 500/-

This Prospectus is not a legal document and as such it does not create a binding contract between NEF College, Guwahati / or National Education Foundation Trust and the student & guardian. The information in this prospectus is subject to change.

Designed @ **Soft N Tech** by **SULTAN**, +91 9954011622